



# LOUISIANA STATE MUSEUM

## Intern Application Form

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Students enjoy a special opportunity to learn about a museum in a dynamic growth phase. The Museum strives to give participants meaningful, hands-on activities that lead to tangible results. Intern positions are open to both undergraduate and graduate students. No specific credentials or work experience is required. However, it is desirable that applicants have a strong interest in the subject areas covered by the Louisiana State Museum's mission and in museum work in general.

The Museum accepts applications year round. Schedules can be flexibly arranged depending on the Museum's needs and the student's schedule.

Please submit your application via email at [lsmeducation@crt.state.la.us](mailto:lsmeducation@crt.state.la.us) or via mail at:

Education Curator  
Louisiana State Museum – New Orleans  
P.O. Box 2448  
New Orleans, La. 70176

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### ABOUT YOU

First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_  
e-mail address: \_\_\_\_\_ Day Phone: \_\_\_\_\_  
Fax Number: \_\_\_\_\_

1. Work Experience:

2. Volunteer or Intern Experience:

3. Special Interests, Activities, etc.:

### EDUCATION

1. Name of school you are currently enrolled: \_\_\_\_\_
2. Advisor: \_\_\_\_\_
3. Advisor's Phone Number: \_\_\_\_\_
4. Intern Period Desired: \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer
5. Date you are available to start: \_\_\_\_\_
6. Date you want to end: \_\_\_\_\_
7. Number of credits you will receive for this internship: \_\_\_\_\_

### PREFERRED WORK SCHEDULE

1. What days and hours are you available to be at the museum?
  
  
  
  
  
  
  
  
  
  
2. Please use the space below for a brief statement of the kind of work you hope to be involved in during this job.

### GOALS

1. Please write a brief statement of your goals and objectives in seeking this job.
  
  
  
  
  
  
  
  
  
  
2. How will this experience relate to your career plans and or interests?

### REQUIRED SUBMISSIONS

Prospective participants are required to complete the Work Study Application Form. In addition, the following items are required for consideration. Final decision will not be made until all have been completed.

- Two letters of recommendation from professors or previous employers
- Your most recent official academic transcript
- A recent writing sample (at least two pages - typed)
- An interview (in person or over the phone)

### Questions?

Call Us! – 504-568-2126 or 504-568-2123

Email Us! – [LSMeducation@crt.la.gov](mailto:LSMeducation@crt.la.gov)

You will be contacted within two weeks as to the status of your application. Thank you for your interest in an intern position at the Louisiana State Museum!