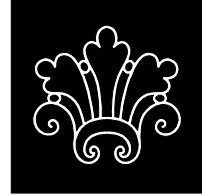


MADAME JOHN'S LEGACY

A LOUISIANA STATE MUSEUM



Group Visitation Agreement

Madam John's Legacy welcomes our guests to experience and enjoy our facility. To ensure a rewarding educational visit, we ask you to review the following guidelines with your students and chaperones prior to your visit. After reviewing, sign the agreement and bring your confirmation letter with you on the day of your visit. Our staff will collect the agreement prior to entry. **This form is required to enter the Museum.**

I _____, on behalf of the students of _____, have read and agreed to the following guidelines:

1. All groups must be **pre-registered** to receive the **group discount**.
2. Groups are expected to dress and **behave appropriately** during their visit.
3. For the safety of our guest and staff, groups must:
 - a. Be attentive to instructions from Museum staff
 - b. Be respectful to Museum property, staff, and other guest
 - c. Stay with designated chaperones at all times
 - d. Do not run or shout while in the Museum
 - e. Do not sit, slide, or reach over any hand railing in the Museum
4. **Please be on time.** The museum is not responsible for the cancellation of a planned activity due to a late arrival. Your reservation will be cancelled 30 minutes after the scheduled start time.
5. The Museum requires **chaperones to accompany their groups** at all times. The Museum has a strict Chaperone policy:
 - a. Groups are required to have **one adult for every 10 children**
 - b. Additional chaperones must pay admittance fee for the Museum
6. The Museum **does not** provide a place for your group to eat lunch. Food and drinks are **strictly prohibited** in the Museum.
7. For **First Aid** or other assistance, please contact a Museum staff member.

These guidelines will help your group and all Museum guest safely enjoy the Museum. Failure to comply with any of these guidelines may result in immediate ejection from the Museum, written notification to the school principal/administrator, and/or expulsion from the Museum. Thank you for your cooperation.

Group Visitation Agreement

I hereby acknowledge that I have read and agree to the guidelines above. I acknowledge that all members of my group understand this Agreement.

Group Name: _____

Arrival Date: _____

Signature: _____

Date: _____

Name: _____

E-mail Address: _____