

**Meeting of Collections Committee of the  
Louisiana State Museum Board of Directors  
Old U.S. Mint, 3<sup>rd</sup> Floor, Green Room, New Orleans, LA 70116  
December 18, 2019, 1:30 P.M.  
Meeting Minutes**

**Members Present:** Fairleigh Cook Jackson, Ann Irwin, George A. Hero III, Anne F. Redd, Mary C. Coulon

**Members Absent:** Suzanne Haik Terrell

**Advisors Present:** Charles Chamberlain, Ph.D.,

**LSM Staff Present:** Steven Maklansky, Tom Strider, Kira Kikla, David Kunian, Wayne Phillips, Sarah-Elizabeth Gundlach, Claudia Kheel, Anise Fiello

**A quorum was present.**

**Call to order**

Fairleigh Cook Jackson called the meeting to order at 1:30 pm.

**Adoption of the Minutes from October 23, 2019**

George Hero made a motion to adopt the minutes from the Collections Committee of the Board of Directors of the Louisiana State Museum held on October 23, 2019.

Ann Irwin seconded the motion.

The motion was approved unanimously.

**Collections Committee Action Items**

**Proposed Donations to the Carnival, Costumes & Textiles, and Music Permanent Collections**

Wayne Phillips presented items for Washington Mardi Gras and additions to *We Love You New Orleans*.

David Kunian presented photographs and posters for additions to the Professor Longhair exhibition.

Ann Irwin made a motion to approve the accessions.

The motion was seconded by George Hero.

It received unanimous approval.

**Proposed Deaccessions from the Permanent Collections:**

**26 artifacts and artworks were proposed for deaccession:**

3 Costumes and Textiles [1 Mardi Gras Indian palmetto branch, 2 pieces of a picador costume]

5 Decorative Arts [furniture: 2 beds, 1 pedestal stand, 1 armoire, 1 table]

4 Maps & Manuscripts [4 European maps]

4 Music [4 vinyl records]

1 Science & Technology [1 cooking stove]

9 Visual Arts [5 European prints, 1 European miniature, 1 British watercolor, 1 European painting, and 1 reproduction]

**Accompanying a PowerPoint presentation: Claudia Kheel proposed** the items from Visual Arts, Wayne Phillips described objects from Costumes & Textiles, and David Kunian explained those from Music. Other objects (proposed by Sarah Elizabeth Gundlach and Katie Burlison) were described by various staff members.

After discussion, George Hero made a motion to approve all deaccessions

The motion was seconded by Mary Coulon

Members' approval of the motion was unanimous.

**Conservation Treatment**

Tom Strider and Steven Maklansky discussed the possible treatment of a large mid-19<sup>th</sup> century painting *Portrait of a Young Woman with a Dove*.

Members requested a conservation priorities list.

**Proposed Outgoing Loan Extensions**

Tom Strider proposed extensions for loans to the Old State Capitol, 3 objects on general exhibition. Strider also proposed the consolidation of 4 existing loans to Jackson Barracks.

Anne Redd made a motion to approve the extensions with a stipulation that all objects are appropriately identified by the January Board meeting.

The motion was seconded by George Hero.

The motion was approved unanimously.

**Incoming Loans**

Loans for the following upcoming exhibitions were listed on the agenda:

Hunting and Fishing - Natchitoches

Noel Rockmore and Emilie Rhys - Mint

Cheryl Gerber, *Cherchez La Femme* - Mint

*Spanish Town Mardi Gras* - Capitol Park

**Changes to Collections Manual**

Steven Maklansky presented a new edition of the Collection Management Manual, updated to correct outdated descriptions of departments and staff structure.

Mary Coulon made a motion to approve changes.

The motion was seconded by George Hero.

The motion was approved unanimously.

## **Old Business**

At the last meeting the Committee requested a definition of the categories of collections. An excerpt from the Collections Management Manual that describes the various collections, was included in the agenda.

## **New Business**

### **1. Approval of Change in Disposal Wording for Deaccessions**

(For a summary of previously approved deaccessions, see Attachment B)

After discussions with the office of General Counsel, Steven Maklansky proposed changes to existing language in the Collections Management Manual. Regarding recommended methods of disposal, new wording replaces the word “Donation” with “Transfer”. Changes are retroactive, affecting current and previously approved recommendations for deaccession.

A motion to approve the changes was made by George Hero.

Seconded by Mary Coulon, the motion received unanimous approval.

### **2. Public Statement Regarding Deaccessions (Attachment D)**

Steven Maklansky introduced a Louisiana State Museum Statement on Deaccessioning. A copy of the statement was provided in an attachment. The document emphasizes that the Museum’s efforts would be characterized by first attempting to extend care for objects and to keep them in the public domain. AAM standards and protocols will be followed, including directing proceeds from sales toward new acquisitions and collections care.

A motion to approve was made by Anne Redd.

It was seconded by George Hero.

The statement was unanimously approved.

### **3. Item for Discussion**

Steven Maklansky discussed the selection process for choosing auction houses to handle deaccession sales. A firm(s) would be selected, after submitting Request for Qualifications forms.

## **Adjournment**

Mary Coulon made a motion to adjourn. It was seconded by George Hero.  
The meeting was adjourned at 3:00 pm.