

MINUTES OF THE MEETING OF THE
Irby/Finance Committee of the Board of Directors of the Louisiana State Museum
Monday, November 9, 2020
10:30 am
Video Conference via Zoom

Committee Members Present: Anne Redd, Kim Abramson, Christopher Tidmore, Kevin Kelly, Will Wilton, Melissa Steiner, Madlyn Bagneris and Christen Losey-Gregg

Members Absent: Lee Felterman

LSM Staff Present: Yvonne Mack, Steven Maklansky, Bridgette Thibodeaux, and Anna Cahill

A quorum was present.

I. Call to order

Anne Redd called the meeting to order at 10:35 am

II. Adoption of the Agenda

Kim Abramson made a motion to adopt the agenda. Melissa Steiner seconded the motion and it was unanimously approved.

III. Adoption of Minutes from Irby/Finance Committee of the Louisiana State Museum Board of Directors Meeting held September 14, 2020.

Anne Redd deferred the adoption of the September 14, 2020 minutes to the next meeting of the Irby/Finance Committee.

IV. Updates and Discussions:

a. Irby Budget

Bridgette Thibodeaux provided a brief overview and update on the Irby budget for the committee members.

b. Commercial Property Updates:

i. Advertising for 521 St. Ann (PhotoWorks) and 808 Chartres (Violet's)

Bridgette Thibodeaux provided details of the two spaces and notified the committee members that staff will now begin to advertise each space.

ii. Rent abatement updates

Julia George Moore provided an update to the board on rent abatements discussed at the previous board meeting and the resulting lease amendments being prepared.

c. Residential Apartments

Bridgette Thibodeaux led a brief discussion on the next steps to fill empty residential apartments moving forward without a call list.

V. Action Items:

a. Bridgette Thibodeaux discussed two new tenants up for approval of the committee.

- i. Christopher Tidmore made a motion for new tenant approval of 531 St. Ann, 2nd floor (Marjorie McKeithen and Aimee Quirk). Melissa Steiner seconded the motion and the motion passed unanimously. Christopher Tidmore made a motion to approve the updates requested by the new tenants of 531 St. Ann, 2nd floor (installation of an additional bathroom, floor tiles and kitchen cabinets). Christen Losey-Gregg seconded the motion and the motion passed unanimously.
 - ii. Madlyn Bagneris made a motion for new tenant approval of 519 St. Ann, 3rd floor (Terrence Ginn). Christopher Tidmore seconded the motion and the motion passed unanimously.
- b. LLA Audit Update/Irby Policy Approval – Motion to approve the policy regarding use of the Museum Apartment.

Julia George Moore provided background on the LLA Audit Update regarding use of the Museum Apartment. The wording is as follows:

The Irby apartment in the Lower Pontalba Building was removed from commerce by the Board of Directors of the Louisiana State Museum (Museum) on October 2, 1996 for the exclusive use of the Museum to provide accommodations for public and museum-related activities as approved on a case-by-case basis.

Use of the Irby apartment (located at 535 St. Ann, 2nd) is limited to uses that are consistent with public purposes that comport with purposes the Museum, Office of Lt. Governor, and Department of Culture, Recreation & Tourism are legally authorized to pursue. Examples of allowable uses include providing accommodations for experts, speakers, job applicants, contractors, staff, and LSM board members while engaged in their official duties, and providing a venue for meetings and events.

Lee Felterman motioned to approve the new wording for the policy regarding use of the museum apartment. Christopher Tidmore seconded the motion. The committee members held a brief discussion regarding the policy and the motion passed unanimously.

- VI. Old Business** – Melissa Steiner asked for an update on the tourism space bids for commercial tenants and Bridgette Thibodeaux notified that they had received one bid so far, but that several have indicated they will also be submitting bids.
- VII. New Business** - There was no new business.
- VIII. Adjournment** – Melissa Steiner made a motion to adjourn. Kevin Kelly seconded the motion and the committee adjourned at 11:48 am.