

**MINUTES OF THE MEETING OF THE
Board of Directors of the Louisiana State Museum
Monday, July 11, 2022
10:30 am**

Members Present: Ken Pickering, Malcolm Hodnett, Florence Jumonville, Melissa Steiner, Suzie Terrell, Brian King, Lloyd Bourgeois, Tiffany Adler, Christopher Tidmore, Ro Brown, Thelma French, Suzanne Perlis, Fairleigh Jackson

Members Absent: Julio Guichard, Madlyn Bagneris, Ruth Burke, Storey Charbonnet, Phillip Albert, Wendy Lodrig, Jay Batt

LSM Staff Present: Anna Cahill, Michael McKnight, Yvonne Mack, Julia George Moore, Susan Maclay, Jason Strada, Greg Lambousy

A quorum was present.

I. Call to order

Suzie Terrell called the meeting to order at 10:32 am.

II. Adoption of the Agenda

Christopher Tidmore made a motion to adopt the agenda. Melissa Steiner seconded the motion and it was unanimously approved.

III. Adoption of the Minutes

Thelma French made a motion to adopt the minutes from the Board of Directors of Louisiana State Museum Orientation held on May 2, 2022. Christopher Tidmore seconded the motion and it was unanimously approved.

IV. Committee Reports and Board Action Items

A. Irby/Finance Committee

- I. Update on 529 St. Ann – Chad Morrow notified the Board that the lease has been signed for Columns on the Square and they are moving forward.
- II. 808 Chartres Lease Addendum – Chad Morrow notified the Board that NOLACool has not yet signed the addendum. Melissa Steiner motioned to have them sign by July 15 at close of business. Brian King seconds and it was unanimously approved.
- III. 521 St. Ann – Melissa Steiner notified the board that Photoworks had an original vacate date of July 20 and they have asked for an extension until August 20. They have also requested to waive the late fee of the July rent. Melissa Steiner made the motion, Brian King seconded and it was unanimously approved.

- IV. 521 St. Ann Lease Award – Melissa Steiner notified the Board that two potential tenants made a presentation at the previous Irby committee meeting. A decision was postponed until the 529 St. Ann lease was signed. Melissa Steiner made a motion to award the space to Waffle Time. Suzie Terrell seconded the motion and it was unanimously approved.
 - V. 507 St. Ann and 517 St. Ann Application Timeline – Melissa Steiner made a motion to approve the current timeline for both of the commercial spaces. Suzie Terrell seconded the motion and it was unanimously approved.
 - VI. Bank Signature Card – Melissa Steiner made a motion to have Suzie Terrell and Jay Batt added to the signature card as the chair and vice-chair of the board. Thelma French seconded the motion and it was unanimously approved.
 - VII. Irby Policy and Procedures Manual – Michael McKnight notified the Committee that staff is currently working on updating and finalizing a new manual for Irby.
- B. Architectural Preservation Committee
 - I. Suzie Terrell made a motion to move Architectural Committee’s report to before the collections report. Ken Pickering seconded the motion and it was unanimously approved.
 - II. Malcolm Hodnett notified the Board that facility planning granted them everything they requested and they will be moving forward with the restoration and renovations.
 - C. Collections Action Items
 - I. Fairleigh Jackson made the collections committee report.
 - II. Christopher Tidmore made a motion to accept the proposed acquisitions for the permanent collection. Suzie Terrell seconded the motion and it was unanimously approved.
 - III. Thelma French made a motion to accept the proposed deaccessions from the permanent collection. Christopher Tidmore seconded the motion and it was unanimously approved.
 - IV. Thelma French made a motion to approve the outgoing loans. Christopher Tidmore seconded the motion and it was unanimously approved.
 - D. Governance Committee
 - I. Thelma French notified the board that the next Governance committee meeting will take place on July 28, 2022.

V. LSM Report

- A. Internal Audit Action Items – Michael McKnight provided an update on the LSM Staff response to the audit.
- B. Irby Manager – Michael McKnight notified the Board that the previous potential candidate had accepted a different job. He confirmed that they are still looking to fill the position.

VI. Friends/Foundation Reports

Jason Strada provided an update regarding recent programming and partnerships with Friends of the Cabildo. He introduced Robby Cangelosi as the new president. Susan Maclay provided an update regarding current and upcoming programming, contracts and grants for the Foundation. She also notified the Board of the success that the annual meeting was in May.

- VII. Old Business** – There was no old business.
- VIII. New Business** – There was no new business.
- IX. Adjournment** – Melissa Steiner motioned to adjourn the meeting. Christopher Tidmore seconded the motion and the meeting adjourned at 11:36 pm.