

**Assistant Secretary- Museum Director**  
**Louisiana State Museum**  
**Louisiana Department of Culture, Recreation and Tourism**  
**Office of the Lieutenant Governor**

The Louisiana Department of Culture, Recreation and Tourism (DCRT) seeks a dynamic leader to direct the operations of the AAM accredited Louisiana State Museum (LSM) in the position of Assistant Secretary - Museum Director. Headquartered in the historic French Quarter in New Orleans, LSM manages a statewide complex of museums, historic properties, sites, and cultural facilities Dedicated to preserving and presenting the rich cultural and historical heritage that is Louisiana. The Museum Director reports directly to the Lieutenant Governor, works closely with the LSM Board of Directors and LSM stakeholder groups, directs the activities of 68 full-time employees, and oversees a total operating budget of \$ 6.5 million. The preferred candidate will be an entrepreneurial leader and experienced institutional team builder with strong management, communication, fiscal and interpersonal skills who also has a solid background in fund raising and program/audience development. S/he must be able to work effectively with different constituency groups and complex organizational structures, navigate within a state government environment, move easily among the worlds of culture, education, business, and government, and excel as a high visibility spokesperson in the public arena. S/he must be committed to providing educational experiences to a diverse public, as well as appreciate the important role museums play in fostering tourism and economic development.

Recent exhibitions have included *Mystery in Motion: African American Masking and Spirituality in Mardi Gras*; *People and Power: Building History at the Cabildo*; *Rex: The 150th Anniversary of the School of Design*; and *Creole New Orleans, Honey! The Art of Andrew LaMar Hopkins*. As America 250 approaches, LSM is planning exhibitions and programs that will highlight its National Landmark buildings and collection of a half-million objects, including an exhibit commemorating the bicentennial of General Lafayette's 1825 visit to New Orleans and the reopening of Madame John's Legacy, a 1788 building in the French Quarter.

LSM's collections comprise the largest and broadest extant holdings of fine and decorative arts, historical artifacts, and manuscripts documenting Louisiana history and culture, representing the diverse cultures that have shaped the state (including Native American, African American, French, Spanish, German, Irish, Italian, and Vietnamese) and are crucial to understanding the unique traditions and cultural legacy of the state.

Qualified candidates shall have a master's degree in Museum Science or a related field and shall provide clear evidence of successful performance as a skilled professional. Salary is negotiable commensurate with candidate's qualifications, experience and education. Submit resume, the names of three (3) references, and a cover letter describing interest, relevant qualifications, experience, and salary requirements by Wednesday, November 15, 2023 to Office of the Lt. Governor, ATTN: Julie K. Chapman, LSM Search Committee, P.O. Box 44243, Baton Rouge, LA 70804 or email to [LSMsearch@crt.la.gov](mailto:LSMsearch@crt.la.gov).

**Location and Position Information Section:**

**ASSISTANT SECRETARY – MUSEUM DIRECTOR.** The Louisiana Department of Culture, Recreation and Tourism (DCRT) seeks a dynamic leader to direct the operations of the AAM accredited Louisiana State Museum (LSM) in the position of Assistant Secretary - Museum Director. The Museum Director reports directly to the Lieutenant Governor, works closely with the LSM Board of Directors and LSM stakeholder groups, directs the activities of 68 full-time employees, and oversees a total operating budget of \$ 6.5 million.

Headquartered in the historic French Quarter in New Orleans. The appointment of the Assistant Secretary is subject to Senate confirmation. Salary is commensurate with experience.

**To apply for this vacancy, click on the “Apply” link above and complete an electronic application,** which can be used for this vacancy as well as future job opportunities. Applicants are responsible for checking the status of their application to determine where they are in the recruitment process. Further status message information is located under the Information section of the Current Job Opportunities page.

**Qualifying Documents**

Submit resume, the names of three (3) references, and a cover letter describing interest, relevant qualifications, experience, and salary requirements with your application. These documents may be submitted as a PDF attachment to your on-line application or submitted via email to [LSMsearch@crt.la.gov](mailto:LSMsearch@crt.la.gov), fax, or mail/hand delivery to Office of the Lt. Governor, ATTN: Julie K. Chapman, LSM Search Committee, P.O. Box 44243, Baton Rouge, LA 70804 via USPS postmarked on or before November 15, 2023.

*The Office of the Lieutenant Governor and the Department of Culture, Recreation and Tourism are participants in the E-Verify system for identification and employment eligibility purposes*

*Louisiana as a State, is a Model Employer for People with Disabilities.*

For further information about this vacancy contact:

Julie Chapman, Human Resources Director  
Department of Culture, Recreation, & Tourism  
1051 North Third Street, Room 234  
Baton Rouge, LA 70804  
Phone: (225) 342-8205  
Fax: (225) 342-7928  
[jchapman@crt.la.gov](mailto:jchapman@crt.la.gov)

**Qualifications Section:**

MINIMUM QUALIFICATIONS: La. R.S. 25:343 requires the following minimum qualifications: “Qualified candidates shall have a master's degree in Museum Science or a related field and shall provide clear evidence of successful performance as a skilled professional”. Salary is negotiable commensurate with candidate's qualifications, experience and education.

The preferred candidate will be an entrepreneurial leader and experienced institutional team builder with strong management, communication, fiscal and interpersonal skills who also has a solid background in fund raising and program/audience development. S/he must be able to work effectively with different constituency groups and complex organizational structures, navigate within a state government environment, move easily among the worlds of culture, education, business, and government, and excel as a high visibility spokesperson in the public arena. S/he must be committed to providing educational experiences to a diverse public, as well as appreciate the important role museums play in fostering tourism and economic development.

### **Examples of Work Section:**

LSM manages a statewide complex of museums, historic properties, sites, and cultural facilities Dedicated to preserving and presenting the rich cultural and historical heritage that is Louisiana.

Recent exhibitions have included *Mystery in Motion: African American Masking and Spirituality in Mardi Gras*; *People and Power: Building History at the Cabildo*; *Rex: The 150th Anniversary of the School of Design*; and *Creole New Orleans, Honey! The Art of Andrew LaMar Hopkins*. As America 250 approaches, LSM is planning exhibitions and programs that will highlight its National Landmark buildings and collection of a half-million objects, including an exhibit commemorating the bicentennial of General Lafayette's 1825 visit to New Orleans and the reopening of Madame John's Legacy, a 1788 building in the French Quarter.

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