

**MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF THE LOUISIANA STATE MUSEUM  
NEW ORLEANS JAZZ MUSEUM at THE OLD U.S. MINT  
400 ESPLANADE AVENUE  
MONDAY, MAY 15, 2023  
10:30 A.M.**

**MEMBERS PRESENT:** Tiffany Adler, Jay Batt, Ruth Burke, Mary Coulon, Benjamin Dupuy, Thelma French, Malcolm Hodnett, Florence Jumonville, Brian King, Wendy Lodrig, Ken Pickering, Sandy Shilstone, Suzie Terrell and Christopher Tidmore

**MEMBERS ABSENT:** Phillip Albert, Madlyn Bagneris, Lloyd Bourgeois, Ro Brown, Julio Guichard, and Suzanne Perlis

**LSM STAFF:** Patrick Burns, Damond Francois, Rodneya Hart, Angelena Jones, Greg Lambousy, Yvonne Mack, Michael McKnight, Susan Maclay, Steven Maklansky and Tom Strider

**OFFICE OF LT. GOVERNOR:** Angela Thibodeaux

**A quorum was present. Executive action was taken.**

**I. Call to Order**

Suzie Terrell called the meeting to order at 10:35 a.m.

**II. Adoption of the Agenda**

Suzie Terrell asked for a motion to adopt the agenda. Florence Jumonville seconded the motion and the motion passed unanimously.

**III. Adoption of the Minutes from the March 13, 2023 Meeting**

Suzie Terrell asked for a motion to adopt the minutes from the March 13, 2023 meeting of the Board of Directors of the Louisiana State Museum. Christopher Tidmore motioned to adopt the minutes from the March 13, 2023 meeting. **It was moved by Christopher Tidmore and seconded by Brian King. The motion passed unanimously.**

**IV. Interim Director Report**

**V. Chairman's Report**

**a. Mary Coulon** – Mary was sworn in and welcomed back to the Board of Directors. Mary Coulon will be joining the Collections Committee.

**b. Legislative Issues** – Suzie Terrell report that 2023 is a budget year for the legislature session.

There will be budget hearings during session and Suzie Terrell asked that LSM Board, FOC Board and LMF Board members all participate by talking to people they know to advocate for the museum.

**VI. Irby/Finance Committee Report**

**I. Update on commercial Tenants**

**a. 529 St. Ann – Motion to Approve business concept** - Wendy Lodrig explained that the concept is now an oyster bar which is different from original presentation. The owners have been asked to continue open communication with LSM about any changes in the future. Discussion

- ensued. **Ken Pickering motioned to accept the business concept for 529 St. Ann. Thelma French seconded. The motion passed with 3 members opposing and 1-member abstaining.**
- b. **529 St. Ann – Update on DBA Name Change** – Wendy Lodrig informed everyone that “Columns on the Square” has decided to change their name to “The Fives” because Columns was too close to the establishment on St. Charles Ave. The new name the Fives has some historical connection to the Column.
  - c. **537 St. Ann – Motion to Approve DBA Name Change** – Wendy Lodrig explained that Tabasco Country Store will no longer be selling tobacco products and need to change their name to C’est Bon.
  - d. **808 Chartres – NOLA Cool – Update on request to terminate lease** – Wendy Lodrig explained that the tenant has asked to terminate his lease. The tenant has been told that he needs to honor the lease until July 2024 or until the space can be rented. Wendy Lodrig asked for a motion to start advertising the space. **Thelma French motioned to allow LSM staff to start advertising the 808 Chartres space. Florence Jumonville seconded. Motion passed unanimously.**
  - e. **507 St. Ann – Artistic Heritage – Motion to Deny Request to reduce rent** – Wendy Lodrig explained that the tenant has asked to have a reduction in rent due to business being slow and they are planning to vacate the space. **Ken Pickering motioned to deny a reduction in rent to Artistic Heritage. Ruth Burke seconded. The motion passed unanimously.**
  - f. **521 St. Ann – Waffle Time- Motion to Deny Request to redo back patio flooring** – Wendy Lodrig explained that the tenant has asked permission to redo the patio because of standing water. **Jay Batt motioned that Waffle Time does not have the Museum permission to redo the back patio at 521 St. Ann. Christopher Tidmore seconded. Motion passed unanimously.**
  - g. **507 St. Ann – Motion to Approve creation of Application timeline** – Wendy Lodrig would like the staff to create a timeline for the application process. **Thelma French motion to approve LSM staff create an application timeline. Florence Jumonville seconded. Motion passed unanimously.**
  - h. **Update to P&P Manual – Use of Commercial Tenants keys** – Wendy Lodrig reported that the LSM staff had contacted all of the commercial tenants to give the LSM a copy of their keys to be used only in emergencies. Tenants have been responsive.
- II. Update to Residential Tenants**
- a. **Motion to amend guidelines on HVAC filter replacement** – Wendy Lodrig the Irby committee had voted to increase the CAM by \$25 to supplement the cost of the HVAC filter replacement. Some residents were opposed to the increase. Wendy Lodrig asked to amend the motion to include **LSM Maintenance staff would always send to staff people to change the filters and LSM staff will communicate with tenants about what days they are allowed to enter residence. Ken Pickering motion to increase CAM by \$25, there would always be 2 LSM staffers entering residence to change filters and LSM staff will communicate with tenants to confirm what days they are allowed to enter residence. Malcolm Hodnett seconded motion. Motion passed unanimously.**
  - b. **Update on Residential property walk through on April 12, 2023** – Wendy Lodrig reported that on April 12, 2023 her, Michael McKnight, Susan Maclay, Dariane Lewis and Suzie Terrell walked through the vacant apartments with Trapolin to get input on residential changes. No decision has been made if we will be using a professional management company.
  - c. **Motion to approve new tenant Chris Bollinger for 503 St. Ann, 3<sup>rd</sup> floor** - Wendy Lodrig that Mr. Bollinger and his partner already have an apartment on the 2<sup>nd</sup> floor but would like to also lease a 3<sup>rd</sup> floor apartment. **Ruth Burke motioned to approve the request by Chris Bollinger to lease apartment at 503 St. Ann, 3<sup>rd</sup> floor. Brian King seconded. Discussion ensued. Motion passed unanimously.**
- III. Irby Financials** – Wendy Lodrig explained that Irby funds totaling \$180,000 will be used to

support the work taking place at Madame Johns Legacy and other LSM repairs.

- a. **Update on Funding of Preservation Consultant for MJL** – Wendy Lodrig asked for a motion to use Irby funds to hire a Preservation Consultant for Madame Johns Legacy. **Thelma French motioned to use Irby funds to hire a Preservation Consultant for Madame Johns Legacy. Florence Jumonville seconded. Discussion ensued. Motion passed unanimously.**
- b. **Update on Funding of Structure Engineer for MJL** – Wendy Lodrig asked for a motion to use Irby funds to hire a Structural Engineer for Madame Johns Legacy. **Ruth Burke motioned to use Irby Funds to hire a Structural Engineer for Madame Johns Legacy. Christopher Tidmore seconded. Discussion ensued Motion passed unanimously.**
- c. **Update on Funding of Historic Structures Report for MJL** – Wendy Lodrig asked for a motion to pay for a Historic Structures Report for MJL. **Thelma French motioned to pay from Irby funds for a Historic Structures Report for MJL. Ken Pickering seconded. Discussion ensued. Motion passed unanimously.**
- d. **Motion to Approve up to \$20,000 for chiller repair in the Presbytere** – Wendy Lodrig explained that the chiller in the Presbytere needs repairs and would like a motion to use Irby funds up to \$20,000 to pay for repairs. **Thelma French motioned to use up to \$20,000 to pair for chiller repairs in the Presbytere. Florence Jumonville seconded. Motion passed unanimously.**
- e. **Motion to Approve up to \$80,000 for fire/alarm system at 1000 Chartres St.** – Wendy explained that the fire/alarm system at the LSM Collections building needs upgrading and would like to have a motion to use up to \$80,000 to pay for the upgrade. **Ruth Burke motioned to approve Irby funds up to \$80,000 to pay for the fire/alarm system at 1000 Chartres St. Christopher Tidmore seconded. Discussion ensued. Motion passed unanimously.**
- f. **Update Budget vs YTD Financials** –
- g. **Motion to Adopt 2023-2024 Irby Budget**
- h. **Update on Bank Signature Card**
- i. **Update on CD Investment at Hancock Whitney Bank**

**VIII. Governance Committee** – Ruth Burke explained that she had emailed and handed a copy of a cover letter to Lt. Gov. Nungesser with a list of 10 items/questions regarding the three (3) system restructuring and she is waiting on response. A meeting of the Governance Committee will be scheduled soon.

**IX. Louisiana Civil Rights Museum Advisory Board** – Madlyn Bagneris was not present so Interim Direct, Susan Maclay gave a brief report. The new Louisiana Civil Rights Museum is scheduled to open October 2, 2023 in the convention center.

**X. Collections Committee** – Florence Jumonville reported that the Collections committee met. A collection of Mardi Gras materials is being offered as a donation to LSM.

- a. **Election of New Advisor** – Florence Jumonville reported that Tamra Carboni, a former LSM staff person has joined the Collections Committee as an advisor.
- b. **Proposed Acquisitions for the Permanent Collect include 32 gifts and 1 purchase ratification**
- c. **Proposed transfer of 1 “Found in Collection” object to Permanent Collection**
- d. **Proposed Acquisition for the Study Collection**
- e. **Proposed Deaccession of 26 objects from Permanent collection**
- f. **Transfer of 70 Found in Collection objects to Demonstration Collection**

- g. **Removal of 48 objects from Demonstration Collection**
- h. **Conservation of 2 objects**
- i. **Outgoing Loan made to an Old State Capitol exhibition, *Prohibition Era in Louisiana* (Baton Rouge)**
- j. **New Business: Outgoing Loan Policy discussed in response to a potential request from US Senator John Kennedy**

- XI. Exhibits** – Patrick Burns explained that the LSHOF museum has a new exhibit on Folk Art opening in June. Hunt Slonem will open in November. He also said that exhibits department has been upgrading some of their equipment and they just acquired a new flatbed scanner.
- XII. New Orleans Jazz Museum** – Greg Lambousy reported they had about 2K people to attend the Louisiana Music Factory’s Factory Fest and Harmonica Extravaganza. Greg Lambousy also explained that he is still working on the expansion and there are programs in work for the International programs. Also, there is a documentary in the works on Ellis Marsalis.
- XIII. Capitol Park and Regional Museums** – Rodneya Hart reported that she has hired a new staff person for the E.D. White museum, Dr. James \_\_\_\_\_. James will be working on the some of the problems at E.D. white such as the fence and signage. A team from State Parks will be doing some landscaping and cutting down trees. She then reported that Kellie is working on an organization project at Wedell Williams. Her plan is to get the collection out and catalogued. There will be a new exhibit opening in Wedell-Williams. The Friends group donated almost \$500. Sports Hall of Fame is getting ready for the new inductees. There is a new program about leadership through athletics which is a program started by Snoop Dogg. They are also trying to encourage SHOF to increase their donation to over \$10K. Capitol Park museum will have a new exhibit opening on the 1<sup>st</sup> floor. PRIDE month is in June along with Juneteenth. The state cigar and scotch night is September 29. CPM had 33 field trips with 1730 people in attendance.
- XIV. Friends of the Cabildo** – Jason Strada announced that the Cabildo booklets are now translated in French, Spanish, Vietnamese and English. The Friends of the Cabildo received a grant from the Society of Architecture Historians. Jason Strada announced that the Friends of the Cabildo Annual Meeting with take place on Wednesday, May 24 at the New Orleans Jazz Museum with guest Robert Mann from the LSU Manship School of Communications.
- XV. Louisiana Museum Foundation** – Kristin Shannon shared the board about the recent LSM staff appreciation and how hard her staff person Hailey Fretz worked the entire week to make sure it was a success. Kristin Shannon also reported that her and the LMF board president Ben Dupuy took a trip to meet with Rep. Aimee Freeman. Kristin is willing to help with AAM accreditation. Kristin Shannon announced that the LMF Annual Meeting will take place on Tuesday, May 23 at Brennan’s. Kristin Shannon also announced that the next Founders Ball will open the Hunts Slonem exhibit on November 17 and that they had already raised \$200K.

**XVI. Old Business** – Suzie Terrell mentioned that for months we have talked about visiting other museums in the system and have not had any luck coming up with dates. So Suzie will work with museum staff and come up with a date and plan for the visit.

**XVII. New Business** – Suzie Terrell reminded Board members that committee meetings have been set for the remainder of the year. She also mentioned that on her last visit to City Park she noticed that tennis center was sponsored by Pepsi. She suggested maybe members know of someone that might be a good sponsor for the museum system which would give the sponsor naming rights. She is not sure what the latest law was about naming

**XVIII. Adjourn**

**Wendy Lodrig motioned and Thelma French seconded to end the meeting at 1:29 p.m. Motion pass unanimously.**